



केन्द्रीय माध्यमिक शिक्षा बोर्ड
Central Board of Secondary Education

संबंधता - Online School Affiliation & Monitoring System R-2.0

As per new Affiliation Bye-Laws



Contact Us

Grant Letter for:-EX-02417-2021

NO : CBSE/AFF/530803 /EX-02417-2021/2020-21/

Dated: 03/10/2020

The Manager,
Shambhu Dayal Shiksha Sadan
Khanda, Sonapat
HARYANA, sonipat, 131402
(M: 01302523032)

Sub: Extension of General Affiliation up to Secondary/Senior Secondary Level - regarding
Ref: Application No. EX-02417-2021

With reference to your application on the subject cited above; I am directed to convey the approval for Extension of General Affiliation as per details given below:-

Affiliation No : 530803
Affiliated for : Senior Secondary
Category : Extension of General Affiliation
Period of Extension of : 01.04.2020 to 31.03.2025

In view of current COVID-19 pandemic which has most severely affected the normal functioning of schools in the country, however, the school is pursuing to provide extension of affiliation so as to avoid any difficulty for the purpose of admission /registration/ obtaining loan/renewal of various safety certificates from appropriate state authorities.

Therefore, the competent authority of the Board after due consideration has accorded approval for extension of Affiliation based on details/data submitted by school in online application for a further period of 5 years subject to fulfilment of following conditions:

- The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
- The School is required to apply online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws, 2018.
- The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer
- The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
- The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy thereof** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
- The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students. The school will ensure that Fire, Building, health and sanitation and safe drinking water certificates are renewed from time to time, as per norms.
- Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
- The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
- The number of sections may be restricted as per the Appendix V of the Affiliation Bye-Laws of the Board. For increase in number of sections, the School shall apply online to the Board as per rule 15.7 of Affiliation Bye Laws.
- The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
- The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
- The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in
- The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
- Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/up-gradation regularly without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.
- Running of coaching institutions in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
- The Manger and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
- Apart from rules to be adhered to by the school as mentioned above for drawing specific attention of the school authorities, the school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per clause 12 of Affiliation Bye-laws-2018.
- The genuineness of information / documents / data submitted shall be of school and in case, if found otherwise the school shall invite action as per affiliation Bye laws-2018
- The school shall be responsible for submission of any pending compliance, reply of show case /legal notice/ complaint and for submission of date/information sought by the Board. The extension of 05 years shall be from the date of cessation of previous validity of extension of affiliation
- The school is required to remit pending fee, if any

22. The school shall renew all mandatory safety certificate i.e Safe Drinking Water & Health and Hygiene certificate, Fire Safety Certificate and Building Safety Certificate from concerned Govt authorities time to time
23. The school shall also maintain record of certificate, compliances, data and other records/information and shall be fully responsible to produce all such records before Board and appropriate Government Authorities when asked for, failing which necessary action shall be taken as per Affiliation-Bye-Laws of the Board. The school shall also be liable for action by the appropriate Govt., in case of violation / non-compliance of the concerned Govt. norms
24. The Board reserves the right to conduct inspection of school as per clause 11.2 and 11.4 of Affiliation Bye Laws.

Deputy Secretary/ Joint Secretary(Affiliation)

This is a computer-generated document. No signature is required.

Allesha
Salyada
Principal
SDS (Senior) Sec School
Khanda (Sardar)



Central Board of Secondary Education

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SHIKSHA KENDRA", 2, COMMUNITY CENTRE, PREET VIHAR, VIKAS MARG, DELHI-110 092.

CBSE/AFF/530803/EX-02717-1516/2015/ / 874054
SPEED POST

Date: 18.05.2015

~~THE~~ MANAGER,
SHAMBHU DAYAL SHIKSHA SADAN,
KHANDA, SONEPAT - 131001,
HARYANA.

Sub: Extension of Provisional Affiliation to the above said school beyond 31.03.2015.

Sir/Madam,

With reference to your online application dated 30/06/2014 on the subject cited above, I am directed to convey sanction of extension of provisional affiliation of the school with the Board for its Secondary School Examination and Senior School Certificate Examination for a further period of Five years w.e.f. 01.04.2015 to 31.03.2020 subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary and senior secondary classes :-

1. The School is required to follow syllabi and course as per scheme of studies prescribed by the Board for the respective Examination.
2. The School is required to abide itself by the Examination/ Affiliation-Bye-Laws of the Board.
3. The School is required to apply on online for further extension of affiliation alongwith the requisite fee and other documents by 30th June of the preceding year in which the Provisional Affiliation expires. Applications will be accepted after the last date along with the prescribed fee and late fee Rs. 10,000/- per month.(Amended Rule 15.11)
4. Provisional Affiliation granted to a school will remain valid on receipt of online application of a school for further extension of provisional affiliation subject to the final decision of the Board.(Amended Rule 15.11)
5. It is mandatory for every affiliated school to become a member in the local Sahodaya of CBSE schools.
6. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

| | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|------|--|---------------|---------------------------------------|--|
| (a) | 1.0 acre | 1250 | 02 in each class | 0± in class XI and XII |
| (b) | 1.5 acre | 1875 | 03 in each class | 04 in class XI and XII |
| (c) | 2.0 acre | 2500 | 04 in each class | 04 in class XI and XII |
| (d) | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. | | | |
| (e) | Category | Area of land | No. of students | |
| (i) | Secondary School | 2000 sq. mtrs | 600 upto Class X | |
| (ii) | Sr. Secondary School with two streams | 3000 sq. mtrs | 900 upto Class XII | |


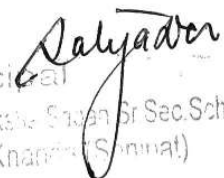
Allies
Principal
S.D. Shiksha Sadan Sr. Sec School
Khanda (Sonapat)

7. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
8. Income & Expenditure and audited annual accounts statement duly certified by the Chartered Accountant for the current year is required to be sent and the same be submitted every year.
9. Other conditions are enclosed as per Annexure 'A'.
10. **Special conditions to be complied within three months:-**
 - a) As per Amended rule – 10.2 of chapter II in affiliation Bye-Laws of the Board, the salary should now be paid through Electronic Clearing Service (ECS) from the date of first appointment of the teachers on probation.
 - b) The school is required to submit certificate from Bank certifying that the salary to the staff is being paid through ECS.
 - c) The School Managing Committee has not been constituted as per Affiliation Bye-laws of the Board, therefore, it may be reconstituted by including 02 representatives each of teachers, parents and CBSE. The school is also required to forward 5-6 names of the Principals of the nearby CBSE affiliated school (2-3 of them may be from KVs / JNVs) for approval 02 of them as Board's nominees for inclusion in School Managing Committee.
 - d) The school is required to appoint more trained and qualified PRTs & TGTs to maintain section-teacher ratio as per norms and furnish a fresh staff statement accordingly.
 - e) The school is required to furnish an affidavit in original sworn in before the first class magistrate to the effect that the school is not sponsoring candidates of any other school/Board in the Board examination.
 - f) The enrolment of students in many sections is high. Hence, the school is strictly advised to maintain optimum number of 40 students in each section as per norms.
 - g) The school is required to maintain reserve fund as per enrolment of the student.

Yours faithfully,


ASSTT. SECRETARY (AFF)

Encl: As above



Principal
S.D. Srinivas Sreenivas Gr Sec. School
Khammam (Sannat)



CENTRAL BOARD OF SECONDARY EDUCATION
(AFFILIATION BRANCH)

Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi - 110 301

REGD/S/P

No. CBSE/Aff./SS-01044-1213/530803/2012/407490

Dated: 5.4.2012

The Manager,
Shambhu Dayal Shiksha Sadan,
Khanda, Sonapat,
Haryana - 131001

Sub: Upgradation in respect of above said school

Sir/Madam,

With reference to your application dated 30.6.2011 and subsequent inspection of the school, am directed to convey sanction for provisional affiliation to the above said school for Senior School Certificate Examination for a period of three years w.e.f. 1.4.2012 to 31.3.2015 in the following subjects:-

(a) Languages:-

English Core, English Elective, Hindi Core, Hindi Elective, Sanskrit Core, Sanskrit Elective

(b) Elective Subjects:

Physics, Chemistry, Biology, Mathematics, Accountancy, Business Studies, Agriculture Economics, Fashion Studies, Geography, Graphics, History, Computer Science, Informatic Practices, Philosophy, Physical Education, Political Science, Psychology and Sociology

The sanction is subject to the fulfillment of the following conditions in addition to the general conditions intimated at the time of grant of provisional affiliation for secondary classes:

1. "The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Senior School Certificate Examination and changes made therein from time to time."
2. The school will implement Continuous and Comprehensive Evaluation (CCE) as per the schemes of the Board upto Classes X.
3. As per the newly implemented CCE scheme vide Circular No. 39/20-09-2009 dated 20.09.2009 the students of class X will appear in the Summative Assessment-II (SA-II) conducted at the school level only. However, those students of class X, who opt to move out of CBSE system in Class XI to any other Board, will exercise the option to appear in the SA-II conducted at the Board level. Both the students will get the same certificate issued by the Board at the end of class X.
4. The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State Govt./UT.
5. The school will provide additional suitable facilities for classes XI and XII, as per requirements laid down in the rules.
6. It will increase the number of books in the Library and equipments in the Laboratories/Workshops with adequate games facilities etc. in consonance with the requirements of the Board for Classes XI & XII.
7. It will appoint only qualified staff to teach Classes XI & XII as per requirements laid down by the Board.
8. It will provide facilities for adequate co-curricular and extra-curricular activities for the wholesome development of the students.
9. It will abide itself by the Affiliation Bye Laws of the Board and other rules and regulations prescribed by the Board from time to time.

Contd.2/.....

10. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under from Pre-Primary to Class XII :-

| | Campus area | Enrolment | No. of Sections (pre-primary to X) | No. of Sections at Sr. Secondary (XI & XII) |
|-----|--|-----------|------------------------------------|---|
| (a) | 1.0 acre | 1250 | 02 in each class | 04 each in class XI and XII |
| (b) | 1.5 acre | 1875 | 03 in each class | 04 each in class XI and XII |
| (c) | 2.0 acre | 2500 | 04 in each class | 04 each in class XI and XII |
| (d) | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. | | | |

11. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

| | | | |
|-------|---|---|--------------------------------------|
| (i) | Area of school campus | - | 16 kanal |
| (ii) | Total built up area | - | 2,013 sq. mtr. |
| (iii) | Area of play ground | - | 7,099 sq. mtr. |
| (iv) | No. of class rooms | - | 26 |
| (v) | No. of labs | | |
| | Biology | - | 01 |
| | Physics | - | 01 |
| | Chemistry | - | 01 |
| | Maths | - | 01 |
| | Computer Science | - | 01 |
| | Composite Science lab | - | 00 |
| (vi) | Size and number of books in the Library | - | -Size 18' x 30', No. of Books 2,955. |

12. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
13. The school will apply for further Extension of Provisional Affiliation on the prescribed form together with the prescribed fee of ₹ 25,000/- and other essential documents in the preceding year before the expiry of the date.
14. The school will open CBSE pattern classes XI w.e.f. 1.4.2012. Accordingly, 1st Batch of class XII of the school will be appearing at the CBSE Examination to be held in 2014.
15. Other conditions are as per Annexure 'A' enclosed.
16. Special conditions to be complied within three months:-

- i) The school is required to get complete the construction of Chemistry lab and equipped with apparatus and equipments.
- ii) As per suggestion of the Inspection Committee, a Part time Doctor be appointed.

Devised
Dayal
Principal
S.D. Shiksha Sadan Sr. Sec. School
Khanda (Sonapat)

Yours faithfully,
[Signature]
DEPUTY SECRETARY (AFF)

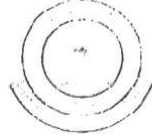
No. CBSE/Aff./SS-01044-1213/530803/2012/

Dated: 5.4.2012

Copy to:-

1. The Principal, Shambhu Dayal Shiksha Sadan, Khanda, Sonapat, Haryana - 131001
2. The Regional Officer, CBSE, Sector- 5, Panchkula - 134109 (Haryana)
3. The Deputy Secretary (IT), AMC Unit, CBSE, Preet Vihar, Delhi.
4. The Desk Officer (Haryana), Affiliation, CBSE, Delhi.

DEPUTY SECRETARY (AFF)



CENTRAL BOARD OF SECONDARY EDUCATION
(AFFILIATION BRANCH)
Shiksha Kendra, 2 Community Centre, Preet Vihar, Delhi-110 301
REGD

No. CBSE/AFF/530803 (SL-01679-1011)/2010/231404

Date: 30/3/2010

13/4

The Manager,
Shambhu Dayal Shiksha Sadan Sr. Sec. School
Khanda, Sonapat
Haryana-131001.

Sub: Fresh Composite Provisional Affiliation upto Secondary level to the above said School (under Switch Over category).

Sir/Madam,

With reference to your online application dated 29/06/2009 on the subject cited above, I am directed to convey the sanction for Composite Provisional Affiliation for Secondary School Examination of the Board for a period of three years w.e.f. 1/4/2010 to 31/3/2013

The above sanction is subject to fulfillment of following conditions:-

1. "School will follow the syllabus on the basis of curriculum prescribed by NCERT for the middle classes".
2. The school will follow syllabi and courses as per scheme of studies prescribed by the Board for Secondary School Examination and changes made therein from time to time
3. The school will enroll students proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under:-

| | Campus area | Enrolment | No. of Sections (pre-primary to X) |
|-----|--|-----------|---------------------------------------|
| (a) | 1.0 acre | 1250 | 02 in each class |
| (b) | 1.5 acre | 1875 | 03 in each class |
| (c) | 2.0 acre | 2500 | 04 in each class |
| (d) | School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above. | | |

4. The School will not sponsor candidates for Board's examination of any other School/Branch, which is not affiliated.
5. The school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.

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6. Service conditions, pay and allowances and other benefits to the employees of the school shall be at least at par with that of corresponding categories of employees working in Government Schools of the State in which the school is located. An undertaking to this effect be sent to C.B.S.E.
7. Service agreement be executed with the staff as per norms generally accepted by the State Government concerned.
8. The school will help the Board in the smooth conduct of the examination by providing the necessary accommodations i.e. Rooms, Halls, etc. available in the school premises and furniture at its disposal for holding its examinations free of charges if required.
9. The school will spare sufficient teachers, for invigilation purpose at the examinations of the Board, as may be required.
10. The school will spare its teachers for evaluation of answer-books for the Board's examinations, if required.
11. The school will provide Laboratories, Library and other facilities as per norms of the Board.
12. The school will abide itself by the conditions of affiliation already prescribed by the State Government concerned.
13. The school should have at least one adequately equipped computer lab with a minimum of 10 computers or computer student ratio of 1:20 and proper software alongwith facility of Broad Band Connectivity with the feature of 'internet always on' from any service provider.
14. The school shall promote inclusion of student with disabilities/special needs in the normal school as per provisions of the 'persons with disabilities act -1995'.
15. The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
16. The rate of tuition fee and other fees charged should be commensurate with the facilities provided.
17. The admission to the school shall be opened to all without any discrimination on the ground of religion, cast or race, place of birth or any of them.
18. No unrecognized classes shall run within the premises of the school or outside in the same name of school.
19. The school will strictly adhere with all rules regarding safety of students including Fire fighting, Drinking water, Sanitation, Transportation, etc.
20. The affiliation Code Number allotted to your school is 530803. This may please be noted and quoted for any correspondence with the Board.
21. The school will create Reserve Fund as per the requirement of the Affiliation Bye Laws/Rules of the Directorate of Education, Delhi in the joint names.
22. **Annual fee of Rs. 4500/- @ Rs.1500/- per annum for three years (01.04.2010 to 31.03.2013)** be also remitted at an early date. (In case of overseas Independent school @ Rs. 5000/- p.a. and overseas Kendriya Vidyalayas @ Rs. 3500/- p.a.)
23. The school will apply for further Extension of Provisional Affiliation 'on online' through www.cbseaff.nic.in with the prescribed fee of Rs. 12,500/- and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation.

- 24. In the case of switch over from other Boards, the school is required to withdraw its affiliation from other Board as dual affiliation is not permissible. Also other Board classes IX/XI will not be continued w.e.f. 01.04.2010. However, for the Class-X/XII Examination to be held in the year 2010 & 2011, the school will sponsor its students for other Board only.
25. The school will open CBSE pattern classes IX w.e.f. 2010. Accordingly, 1st Batch of class X of the school will be appeared at the Board's Examination to be held in the year 2012.
26. The school shall sponsor regularly its bonafide and eligible students in Board's class X/XII Examination from the year mentioned above without break or inform with reasons thereof in writing well in time about the non-sponsoring of the candidates. Failure to do so will lead to *suo moto* withdrawal of the affiliation of the school for secondary Examination granted by the Board.
27. School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-
 - a. Area of school campus -9680 sq.yds.
 - b. Total built up area -2013 sq.mtrs.
 - c. Area of play ground -7099 sq.mtrs.
 - d. No. of class rooms -12
 - e. No. of labs

| | |
|-----------------------|----|
| Biology | -0 |
| Physics | -0 |
| Chemistry | -0 |
| Maths | -1 |
| Computer Science | -1 |
| Composite Science lab | -1 |
- a. Size and number of books in the Library - Size- 26X37 No. of Books-1665.
28. Other conditions are as per Annexure 'A' enclosed.
29. **Special conditions to be complied within three months:-**
 - a) The school is required to use the name of the school as per NOC.
 - b) The school is required to maintain the reserve funds in the joint names of Secretary, CBSE and Manager of the school as per provisions of Affiliation Bye-Laws of the Board.

Yours faithfully,

(JOSEPH EMMANUEL)
DEPUTY SECRETARY (AFF)

No.CBSE/AFF/530803 (SL-01679-1011)/2010

Date: 30/3/2010

Copy to:-

- ✓ 1. The Principal, Shambhu Dayal Shiksha Sadan Sr.Sec.School, Khanda, Sonapat, Haryana-131001.
2. The Suptd.P.S.,For Director, School Education, Government of Haryana, Office of Director, School Education, 30 Bays Building, 3rd Floor, Sector-17 B, Chandigarh-160017.
3. The Regional Officer, CBSE, Regional Office, Sector-5, Panchkula-134109, Haryana with the request to allow the school to sponsor candidates strictly on the norms stated above.
4. AMC Unit, CBSE, Preet Vihar, Delhi.

Principal
S.D.Shiksha Sadan Sr.Sec.School
Khanda (Sonapat)

DEPUTY SECRETARY (AFF)